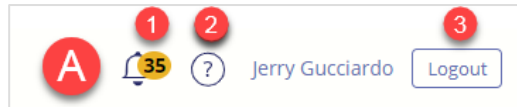# Viewing a Channel at the Office Level

ListSync is an application which syncs your office listings to various real estate websites or channels. Preferences for these channels can be controlled at the Brand, Company, Office, or Listing level.

1. These screen sections are defined, below.	

A. **Toolbar:** In the toolbar, you can check alerts, get help and logout of ListSync.	

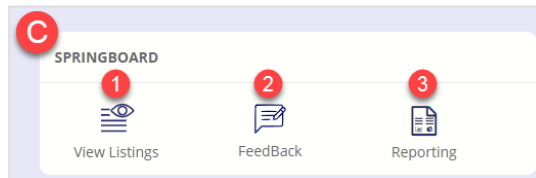| Click:	In order to:
1. Alerts: 🔔	See any alerts ListSync has for you. If a number appears on the icon, it represents the number of alerts you have to read. Click the icon to read and dismiss alerts.
2. Help: ⑦	Open a new screen to make help topics available. You can read PDF files or watch short videos.
3. Logout: Logout	Logout of the ListSync system. You can also close the window to end the session.

B. **Summary**: The Summary section displays how many of the available channels are opted-in or opted-out and allows you to filter the screen to see only those channels.
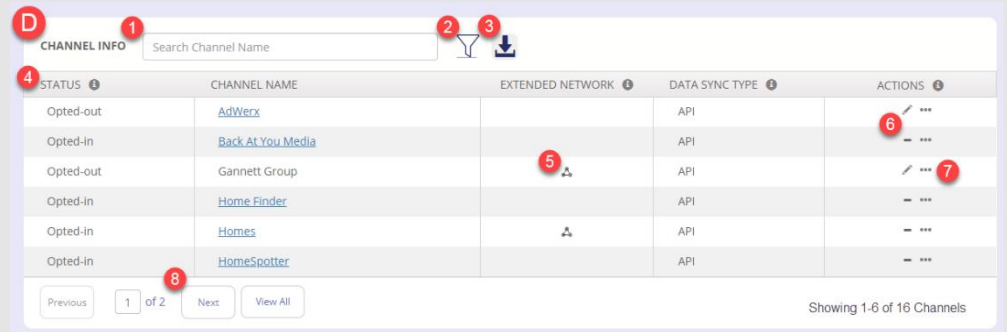
B SUMMARY

①	②
OPTED-IN	OPTED-OUT
13	6

Click:	In order to:
1. Opted-In: OPTED-IN 13	Filter the screen to display only the channels that are opted-in. Click again to remove the filter and view all channels.
2. Opted-out: OPTED-OUT 6	Filter the screen to display only the channels that are opted-out. Click again to remove the filter and view all channels.
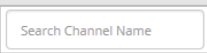
C. **Springboard**: The Springboard section allows you to navigate to a specific listing.

C SPRINGBOARD

①	②	③
View Listings	FeedBack	Reporting

Click:	In order to:
1. View Listings: View Listings	Locate a listing to view or modify the channel preferences.
2. Feedback: FeedBack	Provide feedback regarding the ListSync software.
3. Reporting Reporting	Run various reports, including the ability to locate listings with violations to business rules.

D. **Channel Info**: Use the Channel Info section to see the status of each. Channel.

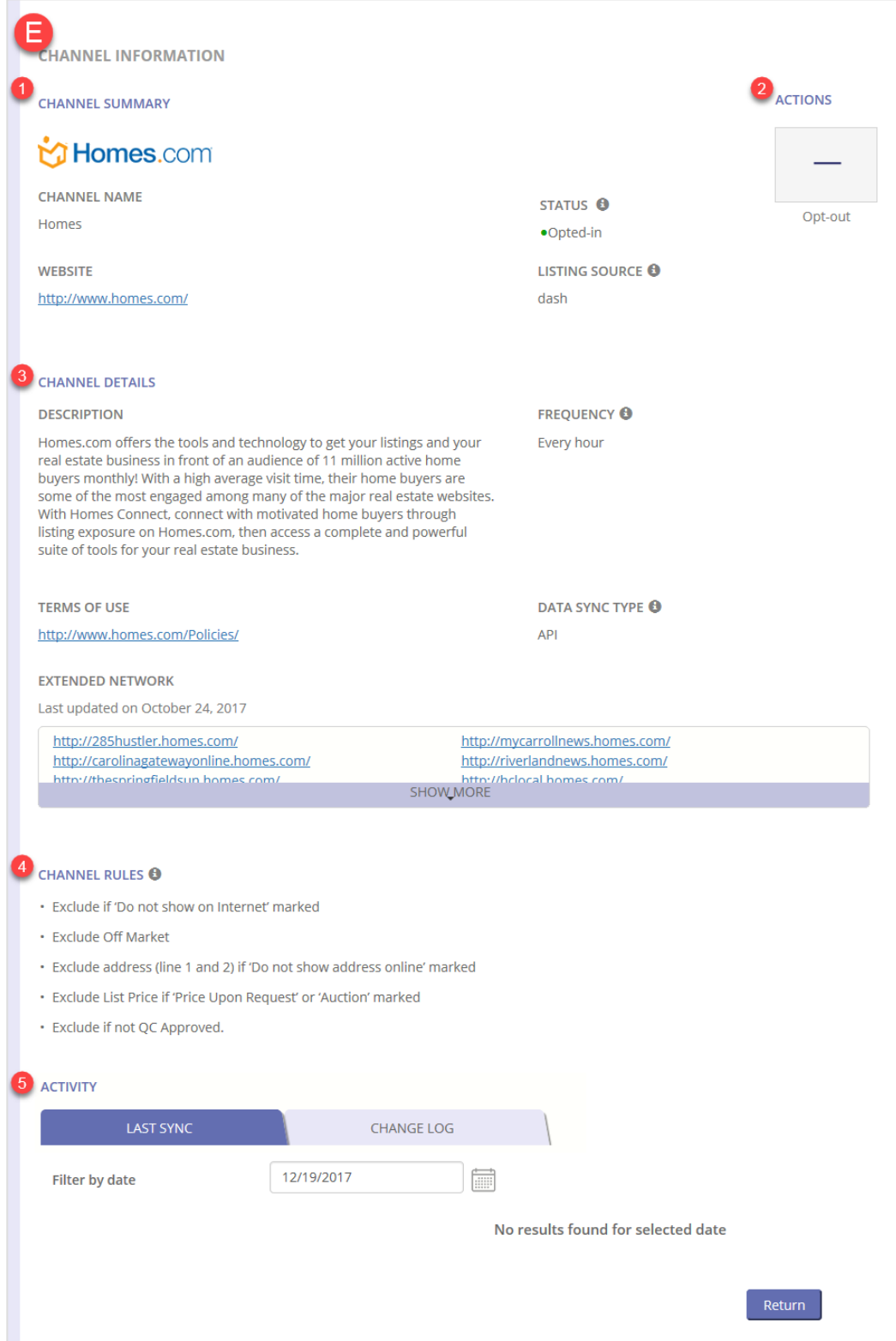| Click:	In order to:
1. Search: Search Channel Name	Filter channels by channel name. Type a portion or all of the channel name to locate the channel.
2. Filter: (filter icon)	Filter channels by Status, Extended Network, or Data Sync Type. Click the **Filter** icon, select the desired filter options, and then click **Apply Filters**. Once a filter is applied, the filter icon is filled with color (icon). To remove filters, click the **Filter** icon again, then click **Clear All** and then click **Apply Filters**.
3. Download: (download icon)	Download a filtered list in PDF or Excel format.
4. Column heading: STATUS ⓘ	Sort any column in ascending or descending order. Hover over a tool tip ⓘ to read definitions on the information contained in each column.
5. Extended Network (icon)	If the Extended Network icon appears, hover over it to see the extended network of channels this channel syncs to. Extended Network(s): https://hotpads.com/ https://streeteasy.com/ https://www.trulia.com/ https://www.realestate.com/
6. Opt-out or Opt-in (icons)	Opt-out or Opt-in to a channel. For detailed information on opting in or out of a channel, see the **Editing a Channel** job aid.
7. Channel Information •••	See information about a particular channel including the URL for this channel, the frequency of the sync, channel rules, and a log of the past several syncs. For details, see the next section in this document on **Channel Information**.
8. View All: View All	Expand the list of displayed channels to see channels on other pages.

E. When you click the ellipses ••• in the Action column the **Channel Information** screen appears.

1. In the **Channel Summary** section, view the name of the channel, the current status, the URL to visit the channel and from which source the listing information is pulled.

2. In the **Actions** section if the option to change the sync option is available, you can opt-in or opt-out.

3. In the **Channel Details** section, view a description of the channel, the frequency of the sync to this channel, any terms of use, the type of sync (is it pushed or pulled) and any other sub-channels this channel pushes out to.

4. In the **Channel Rules** section, view any rules that apply to the syncing of listing data to this channel

5. In the **Activity** section, view the date of the last sync and a log of any changes made to how this channel applies the sync.

E

CHANNEL INFORMATION

1 CHANNEL SUMMARY

2 ACTIONS

Homes.com

—

Opt-out

CHANNEL NAME

Homes

STATUS ⓘ

●Opted-in

WEBSITE

http://www.homes.com/

LISTING SOURCE ⓘ

dash

3 CHANNEL DETAILS

DESCRIPTION

Homes.com offers the tools and technology to get your listings and your real estate business in front of an audience of 11 million active home buyers monthly! With a high average visit time, their home buyers are some of the most engaged among many of the major real estate websites. With Homes Connect, connect with motivated home buyers through listing exposure on Homes.com, then access a complete and powerful suite of tools for your real estate business.

FREQUENCY ⓘ

Every hour

TERMS OF USE

http://www.homes.com/Policies/

DATA SYNC TYPE ⓘ

API

EXTENDED NETWORK

Last updated on October 24, 2017

http://285hustler.homes.com/	http://mycarrollnews.homes.com/
http://carolinagatewayonline.homes.com/	http://riverlandnews.homes.com/
http://thespringfieldsun.homes.com/	http://hclocal.homes.com/

SHOW MORE

4 CHANNEL RULES ⓘ

• Exclude if 'Do not show on Internet' marked

• Exclude Off Market

• Exclude address (line 1 and 2) if 'Do not show address online' marked

• Exclude List Price if 'Price Upon Request' or 'Auction' marked

• Exclude if not QC Approved.

5 ACTIVITY

| LAST SYNC | CHANGE LOG |

Filter by date   12/19/2017   📅

No results found for selected date

Return